

FAS – Faculty of Arts and Sciences

DIRO – Department of Computer Science and Operations Research

Welcome Guide to
Université de Montréal

For Mila-associated Students



Université 
de Montréal

The University of Montreal
and of the world.

Welcome to the *Université de Montréal*!

Your Home University

Main Building of UdeM:
Roger-Gaudry Pavilion
2900 Édouard-Montpetit Boulevard
Montreal, Quebec, Canada



Your Department

DIRO Building:
André-Aisenstadt Pavilion
2920 Chemin de la Tour
Montreal, Quebec, Canada



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Important Information

IMPORTANT!

If you are part of the Mila student community and are enrolled in a UdeM program, you have student status at the Université de Montréal.

Please consult the DIRO Welcome Guide (*Guide d'accueil du DIRO*) for essential information about your academic program and the resources available at UdeM: [AccueilDIRO_Fr.pdf](#).

Your primary email address is therefore your UdeM institutional address: @umontreal.ca. It is imperative that you check your emails regularly.

Please include your Synchro/student ID number in the subject line of all your emails.

Complementary Support and Resources – **Mila and UdeM**

At **Mila** and **UdeM**, you will find support for:

- Career and professional development
- Financial assistance
- Health and well-being

Complementary Support and Resources – Mila

Career and Professional Development:

- Wide-ranging internship and networking opportunities, including various events, Tea Talks, internship fairs, and more.
- Support and guidance to highlight and showcase scientific work.

Financial Support:

- EDI Scholarships.
- Excellence Scholarships.
- Emergency Grants.

Health and Well-being:

- Well-being initiatives such as the Mental Health Committee, the Buddy System, Ombudsman, and the *Bureau du respect de la personne* of Mila.

For more information, visit the [MyMila](#) intranet or contact [Mila](#) if needed.

Complementary Support and Resources – UdeM

Career and professional development:

- Employment and Internship Opportunities (through [Student Life Services](#))
 - Meet employers on campus, build professional connections, and explore internship and job opportunities during career days.
 - Take part in free workshops to help you with job search planning, résumés and cover letters, networking, interviews, and LinkedIn.
 - For a directory of job and internship postings, visit: [UdeM - Job Alert - Employers - Log in.](#)
 - For personalized support, book an appointment: [Career Counseling - Student Life Services - UdeM.](#)

Complementary Support and Resources – UdeM

Financial Support:

For any financial difficulties, consult: [Aide d'urgence et entraide | Aide financière et emploi | UdeM](#).

• Scholarships

- Consult the [directory of scholarships](#) available at the *Université de Montréal*.
- For the exemption scholarship for international students, consult:
 - <https://registraire.umontreal.ca/droits-de-scolarite/bourse-exemption/>
 - <https://admission.umontreal.ca/en/scholarship-for-international-students/>
- For other questions about the exemption scholarship, contact: esp-bourses@esp.umontreal.ca.

• Tuition Fees

- The ***Direction des finances*** (finance department) is responsible for tuition costs and billing. For any questions: fraisscol@fin.umontreal.ca | Tel. : [514-343-6915](tel:514-343-6915).
- Use the [fee calculator](#) to estimate your costs.

Complementary Support and Resources – UdeM

Health and Well-being:

- Physical and Mental Health Counseling and Resources (through **Student Life Services**)
 - For **physical health** care, consult: <https://vieetudiante.umontreal.ca/sante-bien-etre/soins-physiques>.
 - For **mental health** support, consult: <https://vieetudiante.umontreal.ca/sante-bien-etre/soutien-psychologique>.
 - **Services à la vie étudiante** support UdeM students in developing their study methods and learning skills. For more information, consult: [Learning Support | Services à la vie étudiante | UdeM](#).
 - They also provide accommodations for students with disabilities, consult: <https://vieetudiante.umontreal.ca/a-propos/service/soutien-personnes-etudiantes-situation-handicap>.
- Health Insurance
 - For information about **health insurance**, consult: <https://vieetudiante.umontreal.ca/sante-bien-etre/assurance-maladie>.
 - For students covered by UdeM's **ASEQ** insurance, medical and mental health consultations are also available 24/7 through **Dialogue** services: https://aseq.ca/rte/fr/FA%C3%89CUM_SoinsVirtuels_Dialogue.
 - To contact **ASEQ** : [\(438\) 795-3020](tel:(438)795-3020).

Specific Support and Resources – **Mila** et **UdeM**

At **Mila**, you will find support for:

- Infrastructure and workspaces
- Academic development
- Specific programs and initiatives

At **UdeM**, you will find support for:

- Academic affairs
- Academic accommodations
- Immigration procedures
- Other services and resources

Specific Support and Resources – Mila

Infrastructure and Workspaces:

- Laboratories and specialized equipment.
- Offices and facilities where university courses are offered.

Academic Development:

- Supervision by professors affiliated with Mila.
- Seminars, workshops, reading groups, and interdisciplinary collaborations with Mila teams.
- Free language courses.

Specific Programs and Initiatives:

- Participation in thematic committees, mentorship, e-lab, competitions, Lab Reps, the Impulse program, TRAIL certificate, etc., with support from specialized teams.

For more information, visit the [MyMila](#) intranet or contact [Mila](#) if needed.

Specific Support and Resources – UdeM

Academic Affairs:

- Questions and Procedures

- It is your department, the **DIRO**, that oversees and manages the structure of all computer science programs at UdeM.
- For any questions regarding program structures, your academic progression, or your academic record, please contact your TGDE at cyclesup@iro.umontreal.ca.

- Course Registration

- Registration for all courses is done through UdeM's **Synchro** platform by completing the registration form. This form must be submitted to your TGDE each term, for course registration, to request a status (e.g., writing, correction, etc.), or for any other reason.

- Internship Procedures

- All internship-related procedures are coordinated by the internship coordinators: simon.galarneau@mila.quebec and susana.hernandez@umontreal.ca.

Specific Support and Resources – UdeM

Academic Affairs:

- Degree awarded by the *Université de Montréal*
 - All students, including those associated with Mila, will receive a degree from the *Université de Montréal* (which will make no reference to Mila).
- Academic Regulations
 - Graduate studies are governed by the *Règlement pédagogique des études supérieures et postdoctorales*, the official collection of regulations, directives, policies, and procedures applicable to graduate and postdoctoral programs.
- Admission and Deferral
 - If you need to defer your admission to the program for the chosen term, you must submit a term deferral request. Follow the admission deferral procedure on the DIRO website and fill out the form "*ADM_Report_Trim_Admission_XY*" online in the "Vos Formulaires" section of your Student Center.

Specific Support and Resources – UdeM

Academic Affairs – Internship FAQ (*M.Sc. Professionnelle*, segment 77):

- **Who assigns the internship supervisors?**
 - Internship supervisors are appointed by the internship coordinators, including Simon, Susana and the coordination team.
- **What is the duration of the internship?**
 - The internship usually lasts between 6 and 8 months.
- **Can the internship be extended beyond 8 months?**
 - Extensions depend on the student's program and specific needs.
- **Does Mila assign an internship to each student?**
 - No. However, Mila provides several internship opportunities through its network of partners. It is up to the student to apply and secure an internship. The IFT6759 course provides the necessary tools to help with this process.
- **Can I do my internship outside Mila's partner network?**
 - Yes, provided the internship is approved by the coordinators and supervising professors.
- **Can I do my internship internationally?**
 - Yes, with approval from the coordinators and supervising professors.
- **What happens if I cannot find an internship?**
 - You have the option to pursue a master's program with a thesis as an alternative.
- **Can I take courses while doing my internship?**
 - In general, no courses are taken during the first term of the internship.
- **How can I transfer from the DESS to the master's program?**
 - Please consult the [*Guide d'accueil du DIRO*](#) (slide 15) for the transfer procedures.

Specific Support and Resources – UdeM

Immigration Procedures:

- Questions and Procedures
 - **UdeM International** manages the procedures and immigration documents required to study at *Université de Montréal*.
 - For any questions regarding your immigration process, contact by email: immigration@umontreal.ca | Tel.: [\(514\) 343-6935](tel:(514)343-6935).
- Required Documents and Renewal
 - International students must have a CAQ and a valid study permit.
 - The certificate required for the co-op work permit is included in the admission letter for the relevant programs.

IMPORTANT! An incomplete or expired file may result in the cancellation of registration for the current term (action independent of the DIRO).

Specific Support and Resources – UdeM

Other Services and Resources:

- Services

- **Registrar's Office** (*BR - Bureau du Registraire*): Responsible for the validity of all official documents certifying a student's academic record (official documents, certificates, transcripts, student card, OPUS card, etc.). For any questions regarding their services or general inquiries, call: (514) 343-7212.
- **Student Life Services** (*SVÉ or SAÉ - Services à la vie étudiante*): Offers workshops, activities, and various on-campus resources to enrich your student life (cultural activities, support services, etc.). Email: info@sve.umontreal.ca | Tel.: [514 343-7587](tel:5143437587)
- **UdeM Emergency** (*Urgence UdeM*): Responds to and communicates any emergency situations that may affect the University of Montreal's activities. Use this service to report an emergency or share your concerns. Email: urgence@umontreal.ca | Tel.: [514 343-7771](tel:5143437771) (In case of danger, contact 911)

- Associations

- **FAÉCUM**: Federation of Student Associations on the University of Montreal campus. Email: info@faecum.qc.ca
- **AÉDIROUM**: Student association of DIRO. Email: aedroum@iro.umontreal.ca

Specific Support and Resources – UdeM

Other Services and Resources:

- Technical Support

- If you need technical support, the team is available on-site on the 3rd floor of the André-Aisenstadt building, or remotely. Simply submit a request using our RADAR ticketing system.
- The DIRO technical team also provides slides containing essential information.


- Library and Virtual Resources

- **Indiana Delsart**, Librarian for Mathematics and Computer Science. Email: indiana.delsart@umontreal.ca
- To explore informational resources, consult: <https://boite-outils.bib.umontreal.ca/informatique-mathematiques-sciences-nature/informatique>.
- Library website: www.bib.umontreal.ca.
- Access electronic resources remotely: <https://studio.bib.umontreal.ca/informatique/proxy/>.

Website – UdeM

The image shows the top navigation area of the Université de Montréal website. On the left, there is a horizontal menu with dropdown arrows for 'UdeM', 'ADMISSION', 'STUDIES', 'FACULTIES', and 'RESEARCH'. In the center is the university's logo, 'Université de Montréal', with a stylized 'U' and 'M' icon. To the right of the logo are icons for search, a bookmark, a user profile, and a language selector set to 'fr'. Further right is a blue 'Give now' button. A dark grey dropdown menu is open, listing several user-related options: 'MY PORTAL', 'EMPLOYEE EMAIL', 'STUDIUM', 'MY EXPLORER ACCOUNT', 'CENTRE ÉTUDIANT', 'PORTFOLIO', and 'STUDIUM CONTINUING EDUCATION'. Below the navigation is a large banner image of two smiling young women. A blue overlay box in the bottom right of the banner contains the text 'Welcome back to campus!'.

UdeM ▼ ADMISSION ▼ STUDIES ▼ FACULTIES ▼ RESEARCH ▼

Université  de Montréal

fr Give now

- MY PORTAL >
- EMPLOYEE EMAIL >
- STUDIUM >
- MY EXPLORER ACCOUNT >
- CENTRE ÉTUDIANT >
- PORTFOLIO >
- STUDIUM CONTINUING EDUCATION >

PHILANTHROPY

Welcome back to campus!

Website – UdeM (DIRO)

The screenshot shows the website header with the UdeM logo and navigation links. The main content area features a large blue graphic of a brain with circuitry, overlaid with a search bar and navigation menu. Below the graphic is a banner for the Canada Excellence Research Chair (CERC) in Machine Learning for Artificial Intelligence. To the right, there is a 'Research expertise' section listing Machine learning, Deep learning, and Artificial intelligence with sub-topics. Below that is a 'RANKED' badge from QS University Rankings and a 'A Quick Note' section.

Répertoire Facultés Bibliothèques Plan campus Connexion

Search [Je donne](#)

This website All UdeM

Université de Montréal | Faculty of Arts and Science
Department of **Computer Science and Operations Research**

Français | English

PROGRAMS RESEARCH STUDENT RESOURCES DEPARTMENT DIRECTORY OUR DEPARTEMENT YOU ARE...

Canada Excellence Research Chair (CERC) in Machine Learning for Artificial Intelligence

Research expertise

- Machine learning
 - Neural Networks
- Deep learning
 - Computer vision
- Artificial intelligence
 - Natural-language processing (NLP)
 - Operations research

RANKED THE DEPARTMENT AMONG THE WORLD'S ELITE

QS University Rankings

A Quick Note

The Université de Montréal is an internationally renowned French-language institution. This English web portal serves only the most frequently consulted pages from our French site. Please refer to our French web portal for up-to-date news about our Department's achievements.

Vos plateformes – UdeM

Mon UdeM

Brings together institutional information and services (options, messages, and information).

StudiUM

A digital learning environment, as studios as StudiUM!

Student Center (*Centre étudiant*)

The web space that brings together your personal study data and allows you to carry out tasks related to your academic journey (schedule, grades, invoices, etc.).

Program Structure – UdeM

Visit the **UdeM** website:

- [DESS](#)
- [Master's in Computer Science](#)
- [PhD in Computer Science](#)

Consult the [DIRO Welcome Guide](#) (*Guide d'accueil du DIRO*), which provides access to standard program paths for all programs.

Course Schedules - UdeM

Course Schedule:

To find out the terms when courses are offered at UdeM, plan a semester, or prepare an application, search by clicking on the links below (only courses for the next three or four terms are shown):

- [Registrar's Office website](#)

OR

- [Courses and Schedules – Department of Computer Science and Operational Research – University of Montreal](#)

Official Academic Terms and Deadlines – UdeM

Registrar's Office (BR):

To consult the official deadlines and academic dates, visit: <https://registraire.umontreal.ca/dates-importantes/periodes-et-dates-limites-officielles/>.

Course Registration Changes:

To modify your registration or drop one or more courses without paying tuition fees, you must do so by the following dates at the latest:

- Fall 2025: September 17, 2025
- Winter 2026: January 22, 2026

Course Withdrawal:

To withdraw from a course (with fees and an ABA notation), you must do so by the following dates, unless otherwise indicated in the schedule. Withdrawal after these dates will result in failing all subsequent evaluations:

- Fall 2025: November 7, 2025
- Winter 2026: March 13, 2026

IMPORTANT! Course withdrawal is not allowed for the PhD in Computer Science.

When to submit the forms? – UdeM

	Research Director and Co-Director designation	Registration of the Research Topic	Request to Write in a Language Other than French	Global studies plan	Notice of Deposit	Request for Authorization to write by articles
DESS	N/A	N/A	Before or upon submission of the internship report	N/A	N/A	N/A
Master's with Thesis (segments 70 to 76)	Before the end of the 2 nd term (once a research director is confirmed)	Before the end of the 2 nd term	Upon registration of the research topic	Upon request	2 months before the thesis submission	2 months before the thesis submission
Master's with Internship at Mila (Machine Learning, segment 77)	N/A	N/A	Before or upon submission of the internship report	N/A	N/A	N/A
Doctorate	Before the end of the 1 st term	Before the end of the 3 rd term	Upon registration of the research topic	Upon request	2 months before the thesis submission	2 months before the thesis submission

IMPORTANT! All forms are available on the DIRO website:

- [Master's](#)
- [Doctorate](#)

To be submitted to the following address: cyclesup@iro.umontreal.ca.

Information about Professors – UdeM

UDEM (DIRO) Professors Affiliated with Mila:

DIRO Professors	
Aishwarya Agrawal	Hlér Kristjansson
Noam Aigerman	Simon Lacoste-Julien
Ian Arawjo	Hugo Larochelle
Pierre-Luc Bacon	Bang Lui
Yoshua Bengio	Ioannis Mitliagkas
Glen Berseth	Liam Paull
Margarida Carlvalho	Guillaume Rabusseau
Aaron Courville	Irina Rish
Emma Frejinger	David Scott Krueger
Gauthier Gidel	Dhanya Sridhar
Alex Hernandez	

DIRO Adjunct Professors	
Aristide Baratin	Chen-Zhi Anna Huang
Dominique Beaini	Boris Knyazev
Eugene Belilovsky	Nicolas Le Roux
Loubna Benabbou	Tegan Maharaj
Marco Bonizzato	Sai Rajeswar Mudumba
Pablo Samuel Castro	Christopher Pal
Sarath Chandar Anbil Pathipan	Eva Portelance
Laurent Charlin	Mirco Ravanelli
Golnoosh Farnadi	David Rolnick
Marc Gendron-Bellemare	Damien Scieur
Ross Goroshin	Alessandro Sordoni
Jian Tang	Pascal Vincent

Click on this link to access the directory, view our professors' areas of expertise, and learn more about their laboratory: [Department Directory – Department of Computer Science and Operations Research – University of Montreal.](#)

Key Resources and Contacts – UdeM

For questions and procedures regarding:

- Academics
 - Email: cyclesup@iro.umontreal.ca
 - Internships
 - Email: simon.galarneau@mila.quebec and susana.hernandez@umontreal.ca
 - Immigration
 - Email: immigration@umontreal.ca | Tel.: [\(514\) 343-6935](tel:(514)343-6935)
- If you need more support and can't find the resources or services you are looking for, you can contact: udemila@iro.umontreal.ca.

FAS – Faculty of Arts and Sciences

DIRO – Department of Computer Science and Operations Research

**Thank you and
best wishes!**



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